



Rental Rates & Guidelines for use of The Forum Theater, Lone Pine, CA

- **Non-Profit Community & School Groups Non-Performance events, \$30.00 /day 4 hours Maximum**

Proof of non-profit status required. Fee includes use of house/work lights and manager opening & closing. No stage lights or use of sound equipment.

- **Non-Profit Community & School Groups Performance Events, \$50.00/day 5 hours minimum, 8 hours maximum and \$25.00/ each dark day**

Proof of non-profit status required. Fee includes use of light & sound equipment & manager opening & closing. See #3 below

- **Theater Performances** (For profit & non-profit)
\$100.00/day, 12 hours maximum/day, including rehearsal days and \$25.00/ each dark day**

See #3 below

- **Live Events (touring shows, popular acts, subscriptions, live music, promoter events, and speakers) ****
\$100.00 per day, per event, and a percentage of the ticket sales to be determined

See #3 below

**For Theater performances and Live Events using the theater for more than one day, a \$100 refundable damage, cleaning, and key deposit is due 14 days prior to the 1st day of rental period. Please provide separate payment for the deposit as it will be held until satisfactory checkout & return of the keys following use. A walkthrough of the facility with The Forum Theater staff and the renter will be made one day prior to rental period & immediately after an event to check that the area is left in proper condition and to determine if any damage to The Forum Theater or its equipment has resulted from the renter's use. If anything of greater value than \$300 is found to be damaged or lost, it is Renter's responsibility to restore or replace the item(s) in question with something similar or in better condition AND the security deposit will not be refunded.

All rates & fees are subject to change

- **We can also arrange partnerships with businesses/organizations whereby a ticket price is set, and a percentage of the proceeds of the event goes to both parties. These arrangements are set in place with contract and the prices and responsibilities will vary depending on both parties' needs.**

. Rentals must be booked at least 2 weeks in advance and are subject to availability. Bookings will be made on a first come, first serve basis and are subject to availability, with priority given in the following order:

- Community activities and special events
- Inyo County professional, educational and community nonprofit arts organizations
- Regional professional, educational and community nonprofit arts organizations
- Regional commercial entertainment venue (touring shows, popular acts, subscriptions, promoter events, and speakers)

1. Any & all damages sustained as a direct result of the renter's event and/or the cost to replace any missing equipment or items belonging to The Forum Theater, is the direct responsibility of the renter and the renter will be responsible to pay Goodent.org for the cost of said damages.

2. The renter is responsible to leave the theater venue as you found it. There are trash and recycle receptacles in the venue. A cleaning fee of \$50 will be imposed if debris, recyclables, or trash not in the receptacles is left behind in the venue after your event.

3. If the renter requires use of the sound and/or lighting equipment, they must participate in a brief technical tutorial given by the manager. Please email the manager at forumtheaterinfo@gmail.com to set an appointment. Use of your own equipment does not require a tutorial.

- A portion (75%) of rental fees is considered as a donation to Goodent.org and may be tax deductible.
- Private/Personal Parties are not eligible for Non-Profit Rates.
- Non-Profit Rates are considered an in-kind donation and are offered at the discretion of Goodent.org.

Prohibited/Restricted Items/Activities

Please be advised that the following items are either strictly prohibited or require approval prior to the event. Renters that wish to use restricted items/activities should describe in detail their plans for these items/activities on their Rental Application. Approval is not guaranteed.

Strictly Prohibited Items/Activities:

Tape, Screws, Staples, or Nails on any of The Forum Theater equipment, windows, or walls

Pyrotechnics of any kind

Open flame of any kind (including candles)

Smoking

Rice, confetti, birdseed, "flutter-fetti", glitter or other similar items unless essential to the event. The renter is responsible for clean-up.

Blocking Exit Signs

Venue fee does not include additional supplies such as office supplies, tools, extension cords, etc.

Restricted Items/activities that require fees and/or additional approvals:

Alcohol (requires a liquor license)

Set Construction

Painting of walls in The Forum Theater

Moving stage lights, theater platforms and seats, drapes

Chaperones: For events/rentals that include minors (children under the age of 18) responsible adult (adults over the age of 21) chaperones are required. For every 20 minors, there will be one responsible chaperone. Minors are subject to all federal, state, and local laws while within The Forum Theater.

Security: For certain events and rentals, The Forum Theater may require the renter to provide adequate and professional security.

Cancellation Policy

Unless otherwise specified, the client has a right to cancel at any time up to two weeks prior to the event. If event is cancelled within two weeks of its scheduled date the client is responsible for 50% of the rental cost. Refunds will be issued by check or may be held as credit for future daily rentals.